



Final Construction Document Review Coversheet

Building: _____	Project Name: _____
CP #: _____	PM Name: _____
Project Phase: _____	Delivery Method: <input type="checkbox"/> JOC <input type="checkbox"/> Contract <input type="checkbox"/> Exclusive Acquisition
Final TPC Estimate: _____	<input type="checkbox"/> Alternates (contract projects only)

Required Documents

Link to Documents:	
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	Comments
<input type="checkbox"/> CD Phase estimate of probable Construction Cost	
<input type="checkbox"/> Schedule	
<input type="checkbox"/> User/Client Sign-off on Scope and Final Design	
<input type="checkbox"/> Construction Documents (Plans & Specifications)	

Checklist

	Yes	No	Comments
Has State Energy compliance been submitted to the SECO liaison (over \$2M)?	<input type="checkbox"/>	<input type="checkbox"/>	
Has PDF and CAD drawings been requested from the PSP?	<input type="checkbox"/>	<input type="checkbox"/>	
Is TDLR registration required?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the Add/Delete log included in the specifications?	<input type="checkbox"/>	<input type="checkbox"/>	

Approvals

Routing Process for Final Construction Document Review Coversheet

Project Manager	Technical Review, Nate Atkins	Sr. PM/Mgr

AD, Project Management, Jill Stewart	Contract Manager, Trina Bickford
<i>No signature required. Please route a copy for review only.</i>	<i>No signature required. Please route a copy for review only.</i>